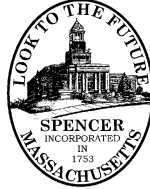


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held February 6, 2013

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin
Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Greg Karpowicz, Chief Water Systems Operator
Rebecca Pedone, Jr. Clerk

Meeting was called to order at 5:15 P.M.

Read and accepted minutes for January 2, 2013

Read and accepted Executive Session minutes

Review invoices & sign vouchers

Signed monthly commitment

Response to common user minimum usage questions – reviewed Steven's response to resident concern on minimum usage charges.

FY 2014: Reviewed FY 2014 Budget, will have more accurate numbers in April.

FY13 604(b) Water Quality Management Planning Grant Program: Tata & Howard preparing Grant application. Applying for a grant in the amount of \$50,000-\$60,000 for management of pollutants in the water shed, focus will be the Zone 2 area.

Resident Questions

74 Cherry St: Resident concerned with termination notice. Resident is currently renting a single family home, water bills have not been paid by property owner. Tenant has 60 days to contact attorney and settle water bills with property owner. Resident will follow up with U&F office.

49 Ash St: Resident failed to attend.

Public Meeting Adjourned at 7:00PM, motion by Robert, seconded by David, and in favor, Norman.